



## Witness Feature

When Users set up a product as Dual Validation they will be able to determine if they want Department employees to be able to be the “Witness” of the vend. The Departments can have a Restriction Duration set to any of the options and be able to check on or off the “Witness” field. The “Witness” field is specifically for the second employee who is “Witnessing” the transaction, if the box is not checked that means that any employee in that department is not able to be the “Witness” to the transaction and will be declined as the second employee.

To use the Witness feature access each departments Product Restrictions page.

Any product that is checked on for Dual Validation will have a Witness Checkbox you can check, simply check this on so they may be able to be a witness to the dispense. If the product is not set up for Dual Validation, then the checkbox will be grayed out and you will not be able to check it.

Understanding Product Restrictions with the Witness feature:

- If the department’s product restriction for a product is set up to allow **Anytime** dispensing of the product but the witness box is **unchecked** this means that any **employee in that department can be the first person to dispense, but would not be allowed to be a witness (2<sup>nd</sup> person)**
- If the department’s product restriction for a product is set up to allow **Anytime** dispensing of the product and the witness box is **checked** this means that any **employee in that department can either be the first person or the witness**
- If the department’s product restriction for a product is set up to **May not Dispense** of the product and the witness box is **checked** on this means that any **employee in that department cannot be the first person to dispense, but would be allowed to be a witness**
- If the department’s product restriction for a product is set up to **May not Dispense** of the product and the witness box is **unchecked** this means that any **employee in that department cannot be the first person to dispense, nor will they be allowed to be a witness**

The screenshot shows the 'Product Restriction' tab in a software interface. It features a table with columns for 'PRODUCT NAME', 'PRODUCT GROUP', and 'WITNESS'. A red box highlights the 'WITNESS' column, and a red arrow points to the unchecked checkbox for 'Fentanyl 100MCG/2ML Vial'. To the right, there are settings for 'Set All As' (Witness), 'Restriction Duration' (Any Time), and 'Active Products' (checked). At the bottom right, there are 'SAVE' and 'CANCEL' buttons.

| PRODUCT NAME   | PRODUCT GROUP     | WITNESS                  |
|--|-------------------|--------------------------|
| Medium (Box of 20EA)                                     |                   |                          |
| Face Mask - Surgical / Comfort                           | Default           | <input type="checkbox"/> |
| Famous Amos Chocolate Chip Cookies, 2 Oz, Box Of 36 Bags | Default           | <input type="checkbox"/> |
| Fentanyl 100MCG/2ML Vial                                 | Drugs (Narcotics) | <input type="checkbox"/> |
| FIDO Bag   | Default           | <input type="checkbox"/> |
| Filter Needle  | Default           | <input type="checkbox"/> |
| Filter, CN, CS, P100,Threaded, PK4, CTCF50               | Default           | <input type="checkbox"/> |
| FINISH SPARTAN ISHINE FLR 4GL/CS                         | Default           | <input type="checkbox"/> |
| Flag American, 5x8                                       | Default           | <input type="checkbox"/> |

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